



Classroom-in-Residence Program Coordinator

The Chilliwack Museum and Archives is seeking an energetic and creative University graduate to develop a dynamic, immersive place-based learning program. This position will be the key point of contact for the “Classroom-in-Residence” project at the Chilliwack Museum and Archives. Working with local School District teachers and community organizations, the Classroom-in-Residence Project Coordinator will help to research, develop and implement the Classroom-in-Residence program. This position builds on the successful classroom-in-residence program offered by the museum in spring, 2018.

The position is based at the Chilliwack Museum, a National Historic Site, located in the heart of Chilliwack, B.C. The Classroom-in-Residence Coordinator position will begin approximately October 29, 2018, and is 21 weeks in duration. The wage for this temporary position is \$16.00 per hour, with a work week of 30 hours/week.

The Classroom-in-Residence Coordinator will develop, implement, and evaluate the Classroom-in-Residence project, including acting as a liaison with school district staff, teachers, and community groups. The successful candidate enjoys working with children of all ages and will have experience working in a variety of educational settings.

Requirements:

- University Degree in History, Anthropology, Fine Arts, Museum Studies, Education, or other related field;
- Experience working with children, in a formal or informal teaching environment;
- Knowledge of the current BC Curriculum, specifically in Social Studies, and understanding of current educational practices;
- Ability to work independently and in a team;
- Ability to foster relationships with teachers, community groups and volunteers;
- Excellent organizational skills and attention to detail;
- Excellent communication skills, oral and written;
- Computer skills including knowledge of and experience using Microsoft Word, Excel, PowerPoint, and Adobe;

Assets:

- Previous experience working in a museum;
- Experience completing projects;
- Experience facilitating programming to a variety of age groups;
- Experience developing educational programming for a variety of age groups.

Members of the Government of Canada’s job equity groups (i.e. youth with a disability, Aboriginal youth, visible minorities and new Canadians) are especially encouraged to apply.

This position is funded through the Young Canada Works, Building Careers in Heritage program. Please check with the Young Canada Works web site to determine eligibility.

Please forward resumes to info@chilliwackmuseum.ca