

**Minutes:** prepared by Alison Kaye, Board Secretary

<b>Board Members:</b>	President	Pat Clark
	Vice President	David Clarke
	Past President	Charlie Fortin
	Treasurer	Merlin Bunt
	Secretary	Alison Kaye
	Director	Aleeta Sepass
	Director	Bradley Gionet
	Director	Jennifer Feinberg
	Director	Kaitlyn Janzen
	City of Chilliwack Rep:	Ryan Mulligan

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1. **Call to Order**

1.1. Call to Order

Board President Pat Clark Called the Meeting to Order at 7:00 pm.

Welcome and Acknowledgment of Stó:lō Territory by Pat Clark

Robert's Rules of Order, where not inconsistent with our Bylaws, will apply to this meeting.

1.2. Confirmation of Quorum

- 17 voting members present
- 4 staff present

Acting Mayor Harv Westeringh welcome address.

1.3. Adoption of the Agenda

**Motion:** THAT the Agenda be adopted as circulated.

Moved by: Jennifer Feinberg

Second by: Karen Klassen

**Carried**

1.4. Approval of the Minutes from the June 23, 2021 Annual General Meeting

**Motion:** THAT the Minutes of the June 23, 2021 Annual General Meeting be approved as circulated.

Moved by: Bradley Gionet

Second by: Merlin Bunt

**Carried**

2. **President's Report** – Pat Clark, President

**Motion:** THAT the President's report be received.

Moved by: Charlie Fortin

Second by: Cheryl Feistmann

**Carried**

3. **Executive Director's Report** – Shawna Maurice

The Executive Director's presentation highlighted the activities and accomplishments of Society over the past year. The Curator, Archivist, and Archives Technician presented. An update was reported on behalf of the Education & Engagement Coordinator.

**Motion:** THAT the Executive Director's report be received.

Moved by: Jennifer Feinberg

Second by: Aleeta Sepass

**Carried**

4. **Farewell to Retiring Board Member Charlie Fortin** – Merlin Bunt, Treasurer

Thank-you to Charlie Fortin for his years of service and support of the Chilliwack Museum & Archives.

5. **Presentation of Heritage Awards** – Bradley Gionet, Director and Jennifer Feinberg, Director

**Merlin Bunt** for his creation of the Chilliwack History Perspectives Facebook page, a series of online articles, photos and documents which has recently welcomed its 5,000<sup>th</sup> follower.

**Algra Bros Developments Ltd.** for District 1881, their project to restore and revitalize Chilliwack's historic downtown.

6. **Finance** – Merlin Bunt, Treasurer

6.1. Financial Review 2021

**Motion:** TO approve the Financial Review as presented.

Moved by: Merlin Bunt

Second by: John Stam

**Carried**

6.2. Appointment of 2022 Financial Practitioner

**Motion:** THAT Joe Martin be appointed to conduct the 2022 Financial Review.

Moved by: Merlin Bunt  
Second by: Marlene Dance

**Carried**

## 7. Election of Directors – Dave Clarke, Vice-President

**Rationale:** At last year's AGM members approved a one-time motion creating staggered terms of office for Directors. As a result, two Directors had one-year terms which have now come to an end. Both have agreed to let their names stand for re-election for 3-year terms as per Bylaw 4.7.

**Motion:** THAT Kaitlyn Janzen and Bradley Gionet be elected as Directors, each for a 3-year term.

Moved by: Charlie Fortin  
Second by: Jennifer Feinberg

**Carried**

## 8. New Business

8.1. An amendment to Bylaw 3.7, Notice of Meeting - **Alison Kaye, Chair, Governance Committee**

**Rationale:** The Governance Committee was tasked with altering the Bylaw language to include the provision for the Society to send out the AGM packages either by email or ordinary mail. The current language only includes the provision for ordinary mail delivery of the AGM materials. This language update will allow the Society the flexibility to use both delivery methods based on member preference.

**Current Bylaw:**

3.7. Notice of any general or special meeting shall be deemed to be sufficiently delivered if sent by ordinary mail, prepaid and addressed to the member at the address recorded in the books of the Society. Non-receipt of such notice, or accidental omission to send a notice to a member, shall not invalidate any proceedings at the meeting.

**Proposed:**

3.7. Notice of any general or special meeting shall be deemed to be sufficiently delivered under subsection 3.6 if

(a) sent to every member of the Society who has provided an email address to the society, by email to that email address **or**

(b) sent by ordinary mail, prepaid and addressed to the member at the address recorded in the books of the Society.

Non-receipt of such notice, or accidental omission to send a notice to a member, shall not invalidate any proceedings at the meeting.

**Special Resolution:** THAT the proposed amendment to Bylaw 3.7 be accepted as presented.

Moved by: Alison Kaye  
Second by: Kaitlyn Janzen

**Carried**

**8.2. Changes to the Society's Purpose Statements and creation of a Mandate Statement – Pat Clark, President**

**Rationale:** The purpose statements have not changed since the Society's inception, both Board and Staff felt it was time for a review. While our primary functions have not changed, what has changed is the public's expectations of how an organization such as ours delivers on its mandate. The goal here is to refresh the original purpose statements giving them a more dynamic representation of our Society without deviating from its core functions.

**Special Resolution:** THAT the Society Purposes be amended as presented and a Mandate statement be approved as presented.

Moved by: Bradley Gionet  
Second by: Alison Kaye

**Carried**

**8. Adjournment – Pat Clark, President**

**Motion:** THAT the Annual General Meeting be adjourned.

Moved by: Jennifer Feinberg  
Second by: Alison Kaye

**Carried**

Time: 8:10 p.m.