

**Chilliwack Museum and Historical Society  
Annual General Meeting MINUTES  
Thursday, April 18, 2024 at 7:00 pm  
Chilliwack Museum Chambers Gallery**

**Minutes:** prepared by Bradley Gionet, Board Vice President, in the absence of Alison Kaye

<b>Board Members:</b>	President	Pat Clark
	Vice President	Bradley Gionet
	Treasurer	Merlin Bunt
	Director	Dave Clarke
	Director	Jennifer Feinberg
	Director	Kaitlyn Janzen
	Executive Director	Shawna Dwyer

<b>Regrets:</b>	Secretary	Alison Kaye
	City of Chilliwack Rep:	Darrell Lindhout

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**1. Call to Order – Pat Clark, President**

1.1 Call to Order – Welcome and Land Acknowledgment - The Chilliwack Museum & Archives is located on the traditional and unceded territory of the Ts'elxwéyeq̓w and Pilalt communities of the Stó:lō. We are thankful for the opportunity to live and learn on this territory.

\*\* Robert's Rules of Order, where not inconsistent with our Bylaws, will apply to this meeting.

1.2 Confirmation of Quorum (15)

- 24 voting members present
- 6 staff present
- 3 guests/visitors

Councillor Nicole Read brought greetings from the City.

1.3 Adoption of the Agenda

**Motion:** THAT the Agenda be adopted as circulated.

Moved by: Jennifer Feinberg

Seconded by: Merlin Bunt

**Carried**

1.4 Approval of the Minutes from the April 20, 2023 Annual General Meeting.

**Motion:** THAT the Minutes of the April 20, 2023 Annual General Meeting be approved as circulated.

Moved by: Janet Hall

Seconded by: Kaitlyn Janzen

**Carried**

**2. President's Report – Pat Clark, President**

**Motion:** THAT the President's report be received.

Moved by: Wally Klassen  
Seconded by: Faye Kovacs

**Carried**

**3. Executive Director's Report – Shawna Dwyer**

The Executive Director's presentation highlighted the activities and accomplishments of the Society over the past year. The Archivist, Education & Engagement Coordinator, and Administrative Coordinator presented.

**Motion:** THAT the Executive Director's report be received.

Moved by: Debora Soutar  
Seconded by: Merlin Bunt

**Carried**

**4. Farewell to Retiring Board Member David Clarke – Pat Clark, President**

Thank-you to Dave Clarke for his years of service and support of the Chilliwack Museum & Archives.

**5. Finance – Merlin Bunt, Treasurer**

5.1 Financial Review 2023

**Motion:** TO approve the Financial Review 2023 as presented.

Moved by: Merlin Bunt  
Seconded by: Jennifer Feinberg

**Carried**

5.2 Appointment of 2024 Financial Practitioner

**Motion:** THAT Joe Martin be appointed to conduct the 2024 Financial Review.

Moved by: Merlin Bunt  
Seconded by: Debora Soutar

**Carried**

**6. New Business - Debora Soutar**

6.1 Amendment to Bylaw 4.3

**Current:**

4.3. At each annual general meeting, the voting members entitled to vote for the election or appointment of Directors must elect or appoint the Board. To be eligible for nomination to the Board of Directors, a candidate must be a member in good standing ninety (90) days prior to the annual general meeting.

**Suggested:**

4.3. At each annual general meeting, the voting members entitled to vote for the election or appointment of Directors must elect or appoint the Board. To be eligible for nomination to the Board of Directors, a candidate must be a member in good standing **for sixty (60)** days prior to the annual general meeting. ***Only members nominated by the nominating committee shall be eligible for election as a Director.***

**Special Resolution:** THAT Bylaw 4.3 be amended as proposed.

Moved by: Debora Soutar  
Seconded by: Janet Hall

**Carried**

**7. Election of Directors – Bradley Gionet, Vice President**

**Motion:** THAT Pat Clark and Debora Soutar be elected as Directors, each for a 3-year term.

Moved by: Merlin Bunt  
Seconded by: Wally Klassen

**Carried**

**8. Adjournment – Pat Clark, President**

**Motion:** THAT the Annual General Meeting be adjourned.

Moved by: Bradley Gionet  
Seconded by: Wally Klassen

**Carried**

Time: 8:15pm

